



Please paste
photograph
of applicant
here

APPLICATION FOR ADMISSION

2026 TERM 02 SHINE GRADE 11 & 12

SECTION A: APPLICANT(PUPIL)

The SHINE ACADEMIA Programme is a professionally run educational intervention for **Grade 11 & 12 learners on Saturdays**, based at **Groote Schuur High School** with the aim of becoming a renowned school of excellence in core academic areas such as **Mathematics, Physical Sciences, Life Sciences, Accounting, English Home Language & Afrikaans First Additional Language**. This initiative is aimed at improving the learners' academic results with an effective CAPS & IEB Curriculum in small intimate classes.

Surname:			
First Names:			
Cell Number:			
Telephone – Home:			
Email Address:			
Date of Birth: (Date/Month/Year)		Gender: (Male/Female)	
ID/Passport Number:		Nationality:	
Home Language/s:		Religion:	
Pupil's Race (Mark Appropriate Box): Black: African <input type="checkbox"/> Coloured <input type="checkbox"/> Asian <input type="checkbox"/> White: <input type="checkbox"/> Other: <input type="checkbox"/>			
Residential Address:		Postal Code:	
Postal Address:		Postal Code:	
Name of Current School:		Grade in 2026	
Current School Address:		School - Telephone	
		Postal Code:	
Details pertaining to learners' academic performance		What barriers to learning, if any, has your son/daughter experienced that we need to know about? Please elaborate:	
Details pertaining to learners' medical information		Does the applicant have any disability which could result in his/her classification as disabled? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which disability?	
		Are there any medical issues of which SHINE ACADEMIA needs to know? Please mention:	

SECTION B: ACADEMIC DETAILS

2026 SUBJECT CHOICE (Mark Appropriate Box): MINIMUM OF TWO SUBJECTS & MAXIMUM OF THREE SUBJECTS	MATHEMATICS <input type="checkbox"/>	PHYSICAL SCIENCES <input type="checkbox"/>	LIFE SCIENCES <input type="checkbox"/>
	ACCOUNTING <input type="checkbox"/>	ENGLISH HOME LANGUAGE <input type="checkbox"/>	AFRIKAANS FIRST ADD. LANGUAGE (FAL) <input type="checkbox"/>



REGISTRATION NUMBER: 241-528 NPO

SECTION C: PARENTS / LEGAL GUARDIANS

	PARENT / LEGAL GUARDIAN 1	PARENT / LEGAL GUARDIAN 2
Relationship to Applicant:		
First Names:		
Surname:		
South African ID Number:		
Foreign Passport Number: (if applicable)		
Residential Address:	<i>Mark if applicant lives with you:</i>	<i>Mark if applicant lives with you:</i>
Postal Address:		
Home Telephone Number:		
Work Telephone Number:		
Cellular Phone Number:		
Email Address:		
Occupation:		
Name of Company/Business:		
Business Address:		
Marital Status:		

SECTION D: HOW DID YOU HEAR ABOUT SHINE ACADEMIA? (Mark Appropriate Box):

School <input type="checkbox"/>	Educator <input type="checkbox"/>	Friend/Colleague <input type="checkbox"/>	SHINE Learner <input type="checkbox"/> (Indicate Name) _____
Social Media <input type="checkbox"/>	Brochure <input type="checkbox"/>	Website/Internet <input type="checkbox"/>	Other <input type="checkbox"/>

PLEASE NOTE: CLOSING DATE FOR SUBMISSION OF APPLICATION FORM TO SHINE ACADEMIA IS 24 APRIL 2026



SECTION E: DATA PERTAINING TO THE PAYMENT OF SHINE ACADEMIA FEES

Please note that by enrolling your child in the programme, you're accepting an obligation to contribute financially towards the education he/she receives.

PARENT / LEGAL GUARDIAN/SPONSOR DETAILS	
Relationship to Applicant:	
Title:	
First Names:	
Surname:	
South African ID Number:	
Foreign Passport Number: <i>(if applicable)</i>	
Residential Address:	
Postal Address:	
Home Telephone Number:	
Work Telephone Number:	
Cellular Phone Number:	
Email Address:	
Occupation:	
Name of Company/Business:	
Business Address:	

Signature of Applicant:

Date:

Signature of Parent/Legal Guardian 1:

Date:

Signature of Parent/Legal Guardian 2:

Date:



REGISTRATION NUMBER: 241-528 NPO

SECTION F: PAYMENT DETAILS (Please indicate your preferred payment option by marking appropriate box)

- OPTION 1A Full years' tuition fees for 02 Subjects (Due Dates & Amounts as per the fee structure in the programme details)
- OPTION 1B Full years' tuition fees for 03 Subjects (Due Dates & Amounts as per the fee structure in the programme details)
- OPTION 2A Termly tuition fees for 02 Subjects (Due Dates & Amounts as per the fee structure in the programme details)
- OPTION 2B Termly tuition fees for 03 Subjects (Due Dates & Amounts as per the fee structure in the programme details)
- OPTION 3A Twice Termly tuition fees for 02 Subjects (Due Dates & Amounts as per the fee structure in the programme details)
- OPTION 3B Twice Termly tuition fees for 03 Subjects (Due Dates & Amounts as per the fee structure in the programme details)

1. PAYMENT OF FEES

SHINE ACADEMIA tutoring service is provided to the Client pursuant to the following terms:

- The Client shall pay the fees for the tutoring sessions in advance as stipulated by the payment option they select. **Should there be a need for online classes, the client shall pay the same fees for the online classes as per the payment option they select.**
- The Client shall pay the additional fees for Registration, Workbooks and NBT (Gr.12 ONLY) at the specified due dates:

Accepted learners will be obliged to pay the following amounts/fees which is NON REFUNDABLE:

- R490 Registration Fee - proof of payment must be submitted along with the application form (Non-Refundable).**
- R500 Sem 01 Workbook Fee - proof of payment must be submitted along with the application form (Non-Refundable).**
- R500 Sem 02 Workbook Fee - payable on/before 26 May 2026 (Non-Refundable)**
- R420 NBT Fee (Gr.12 ONLY) - payable on/before 26 April 2026 (Non-Refundable)**
- Tuition Fee Per Saturday is R395 for 2 subjects & R425 for 3 subjects (Termly, Twice Termly/Yearly payment must be paid in advance)**

- The Supplier shall be entitled to invoice the Client in advance for the upcoming year/term of tutoring sessions.
- The Supplier's charges and any additional fees payable shall be paid by the Client on or before the date specified on the invoice.

2. TERMS, TERMINATION AND CONSEQUENCES OF TERMINATION

- This contract shall take effect on the receipt of a completed application form and payment of the registration fee provided requirements are met.
- A student whose fees are not paid by the due date and who has not produced evidence of receipt/proof of payment, will be excluded from attendance at classes (suspension) and registration to the programme cancelled.
- **If a learner attends any session during a term, the parent or sponsor remains liable for the full-term tuition fee (regardless of the number of days attended). Withdrawals may only take place at the end of each term, and a full month's written notice must be submitted to SHINE ACADEMIA.**
- For the termly/twice termly options (2A, 2B & 3A, 3B) if the learner attends any session in that term, parent/sponsor is liable for the entire termly tuition fee and fees will NOT be refunded for that respective term.
- When choosing the yearly option (1A, 1B), full amount must be paid by 26th April 2026. Once the lessons have commenced for the year, no monies will be refunded.
- **The learner's parent/legal guardian/sponsor is liable for payment of each term's fees in advance regardless of which date/when the learner joined the programme in that specific term (whether or not the learner is absent/actually attends the programme).**
- SHINE ACADEMIA may forthwith terminate this contract by giving written notice to the Client, if the latter fails to pay any sum payable under this contract within 07 days after the due date for payment.
- By enrolling, you agree to these terms and conditions.

I, the undersignedID/Passport Number....., (the legal guardian/parent/sponsor of the Applicant), do hereby assist the Applicant as far as may be necessary in contracting with SHINE ACADEMIA on the terms above stated, and I undertake personally to The SHINE ACADEMIA Programme to fulfil all the financial obligations of the Applicant.

SIGNED AT..... ON THIS DAY OF20.....

SIGNATURE OF PARENT/ LEGAL GUARDIAN/SPONSOR.....



SECTION G: CONDITIONS OF ENTRY

1. Acceptance of this form does not imply final acceptance of the applicant. Acceptance depends on:
 - The availability of a place, **LIMITED SEATS ARE AVAILABLE.**

Subject Choice Guidelines:

 - **Subjects Offered:** Mathematics, Physical Sciences, Life Sciences, Accounting, English Home Language, Afrikaans First Additional Language.
 - **If Mathematics is taken at school:** Choose a minimum of two and a maximum of three subjects, including Mathematics.
 - **If Mathematics is NOT taken at school:** Choose two or three subjects, from the other subjects that are offered.
 - All accepted learners must pay their tuition fees in advance including Registration Fee & Workbook Fee.
 - Learners have to submit all relevant documents, without which application will not be processed.
 - Completed application forms must be submitted to SHINE ACADEMIA via email: shine.academia2020@gmail.com AND thara.tom@gmail.com
2. The application must be accompanied by a copy of:
 - Proof of payment of the **non-refundable registration fee of R490**
 - The applicant's ID / birth certificate/passport, 2025 June, September, December & 2026 March school reports
3. Accepted learners will be notified by 25 April 2026
4. **Declaration/Undertakings by Applicant/Parent(s)/Guardian/Sponsor**

We, the parent(s)/legal guardian/sponsor of (applicant's name) hereby accept and commit to all the stipulated rules and regulations of the SHINE ACADEMIA Programme.

 - We have read and understood the statements and questions on this form. The information supplied by us, individually or together, is complete and true in every aspect. If any of the supplied information is found to be incomplete, incorrect, untrue or misleading, the Programme may cancel any offer of a place and refuse to accept any future application in respect of the same applicant.
 - We have read and understood the **FEE STRUCTURE** and **PAYMENT OPTIONS** in the application form and programme details. As parents/guardians we jointly and severally accept the responsibility for all **SHINE ACADEMIA FEES** as are payable in terms of the law. Should we contest a dispute or fail to meet this legal responsibility, and fall into arrears in terms of payments, we accept that we will be liable for the arrears PLUS collection commission and all costs of recovery, including fees charged by attorneys on the scale as between attorney and client.
 - We have read and understood the **CODE OF CONDUCT** in the programme details, we undertake to abide by the **RULES AND REGULATIONS** of the programme and **we commit to attend sessions for thirty-three days as stipulated in the year planner.**
 - We will make sure that our son /daughter strictly follow the protocols and procedures of SHINE ACADEMIA/GSHS Health and Safety Policy and should there be a need, we agree to take the full responsibility for our child to attend online classes.
 - We understand that smoking and the use and abuse of any drug or alcohol in or out of school uniform during operational hours (08:45-14:00), as well as on the Groote Schuur High School premises is an infringement of SHINE ACADEMIA'S Rules and Code of Conduct and will not under any circumstances be tolerated. Failure to comply with the requirements of the Programme could result in the relationship between the applicant and SHINE ACADEMIA being terminated.
 - We agree to the rules and regulations governing Control Tests and the wearing of the learners' full school uniform.
 - We take responsibility for ensuring that our son/daughter is adequately insured against personal injury or related risks.
 - **We understand that SHINE ACADEMIA does not offer transport to/from Groote Schuur High School on Saturdays.**
 - We accept that SHINE ACADEMIA may at its sole discretion, report to the parent/guardian/sponsor, any breaches of discipline by the applicant as it deems necessary/advisable.
 - We accept that SHINE ACADEMIA may at its sole discretion report to the same people on any matter concerning the academic progress, conduct, well-being or health of the applicant.



REGISTRATION NUMBER: 241-528 NPO

LEARNER ATTENDANCE COMMITMENT

- We acknowledge SHINE ACADEMIA's dedication to academic excellence and its mission to provide quality educational support to learners require regular attendance and commitment of both learners and parents/guardians.
- We take full responsibility to prioritize and attend SHINE ACADEMIA classes on Saturdays and we hereby commit to the following:
 - During the operational hours on Saturdays, we will ensure that our child will not attend any other educational programme or remain absent from SHINE ACADEMIA classes without prior consent or permission from SHINE ACADEMIA staff.
 - We take full responsibility for our child in attending SHINE ACADEMIA classes regularly and punctually, recognizing that non-attendance may have a negative impact on his/her academic progress and results.

LEARNER ACADEMIC PROGRESS DECLARATION.

- As we understand and acknowledge the significance of SHINE ACADEMIA to keep abreast of the academic progress of learners at school, we hereby commit to providing SHINE ACADEMIA with the following School Progress Reports and Results.
 - A copy of Grade 10 June, September, and Final School Report/Results promptly after its release
 - A copy of Grade 11 March, June, September, and Final School Report/Results promptly after its release
 - A copy of Grade 12 March, June, Sept, and National Senior Certificate (NSC) Results as soon as they become available.
- We recognize that these school reports are vital for SHINE ACADEMIA to analyze, evaluate, and provide tailored educational support. We take full responsibility in submitting the above-mentioned school reports on time.

SHINE ACADEMIA CONSENT AND DATA PROTECTION AGREEMENT

DATA COLLECTION AND ACCESS

- We understand that SHINE ACADEMIA places paramount importance on monitoring and evaluating the academic progress of its learners. To facilitate this process effectively, we hereby give consent to allow SHINE ACADEMIA to collect and access the below mentioned academic results directly from the respective schools where the learner is enrolled.
- All Grade 10 School Exam Results including Final Exam results
- All Grade 11 School Exam Results including Final Exam results
- All Grade 12 School Exam Results including Matric or NSC Exam Results
- We hereby give consent to SHINE ACADEMIA to use any image wherein my son/daughter appears for any SHINE ACADEMIA media broadcasts or publications, including any academic or popular literature articles and organisational reports.
- SHINE ACADEMIA acknowledges that it may obtain direct and/or indirect access to **Personal Information under the Protection of Personal Information Act (POPIA)** and will adhere to the principles outlined therein. The organization may gain access to Personal Information as either a Responsible Party or an Operator, and in doing so, **it commits to complying with POPIA in all aspects of Personal Information collection, receipt, storage, transfer, protection, and other processing activities.**
- SHINE ACADEMIA assures that any information collected will be handled with the utmost confidentiality and **in compliance with the Protection of Personal Information Act (POPIA).**
- By signing below, you understand that SHINE ACADEMIA-related work or activities carry risks and accept these risks; give permission for the learner to take part in activities as described; agree in terms of the disclaimer that you cannot hold us responsible for any loss, injury or claim caused by events outside our control or by our negligence at school or in the transport, and indemnify us and waive your rights against us accordingly.

By signing this Agreement, we acknowledge that:

- We have read and understood the terms and conditions outlined herein.
- We give consent to SHINE ACADEMIA's access to Academic Results as specified in this Agreement.
- We understand that SHINE ACADEMIA will handle Personal Information in compliance with POPIA.
- This Agreement serves as a binding commitment to uphold the principles and guidelines set forth by SHINE ACADEMIA and learner & parent(s)/legal guardian/sponsor.

Signed Signed Signed Date:

(Applicant) (Parent/Legal Guardian 1) (Parent/Legal Guardian 2)

*Please retain a copy of this Agreement for your records. By signing, you acknowledge that you are legally bound by its terms & conditions.



REGISTRATION NUMBER: 241-528 NPO

SECTION H - Checklist:		✓
(NB: All signatures are essential. Copies of requested documents must be submitted along with the application form. If the form has not been signed, it will not be processed.)		
1.	Have pages 1, 2, 3, 4, 5, 6 & 7 of this form been completed?	
2.	Have the applicant as well as parents/guardians/sponsor signed the form?	
3.	Has the applicant's 2025 June, September, December & 2026 March school reports been included?	
4.	Have I completed the subject choice that I will be taking at SHINE ACADEMIA?	
5.	Have I paid and submitted the proof of payment of the non-refundable registration fee of R490?	
6.	If the applicant is a South African citizen, is a copy of his/her ID Document/Birth Certificate included?	
7.	If the applicant is not a South African citizen, has a copy of his/her passport been included?	
8.	Have you entered the details of the person responsible for SHINE ACADEMIA fees?	
9.	Have you all read and understood the declaration and undertakings in SECTION F & G?	
10.	Have I submitted the completed application form to SHINE ACADEMIA (shine.academia2020@gmail.com AND thara.tom@gmail.com) on or before 24 April 2026?	

FOR SHINE GRADE 11 LEARNERS
SHINE ACADEMIA
BANKING DETAILS
BANK: FNB
BRANCH CODE: 250655
ACCOUNT NAME: SHINE ACADEMIA
ACCOUNT NO: 62839238814
Please use "Learner's Name +
Learner's Surname"
As your payment reference

FOR SHINE GRADE 12 LEARNERS
SHINE ACADEMIA PLUS
BANKING DETAILS
BANK: FNB
BRANCH CODE: 250655
ACCOUNT NAME: SHINE ACADEMIA PLUS
(PTY) LTD
ACCOUNT NO: 63145222731
Please use "Learner's Name + Learner's
Surname"
As your payment reference